



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

NORTH GAUHATI COLLEGE

- Name of the Head of the institution **Dr. DILIP DAS**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **+919435819617**
- Mobile No: **7002328228**
- Registered e-mail **newiqacngc@gmail.com**
- Alternate e-mail **principalngc1962@gmail.com**
- Address **College Nagar**
- City/Town **Guwahati**
- State/UT **Assam**
- Pin Code **781031**

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Achyutananda Baruah**
- Phone No. **+919435819617**
- Alternate phone No. **6000278301**
- Mobile **7002328228**
- IQAC e-mail address **newiqacngc@gmail.com**
- Alternate e-mail address **principalngc1962@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.northgauhaticollege.in/upload/aqar/AQAR%202019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.northgauhaticollege.in/upload/acalendar/NGC%20Academic%20Calendar%202020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.45	2004	06/09/2004	04/09/2009
Cycle 2	B	2.29	2016	19/02/2016	19/02/2021

6. Date of Establishment of IQAC

05/09/2003

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
North Gauhati College	Free Admission	DHE	2021	5268995

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

a) IQAC meetings held

b) Virtual Power Seminar organised on Intellectual Property Rights, dtd 17April, 2021

c) One day workshop on Yoga for Healthy Body, Relaxed yet focussed mind and sound sprit, dtd 21 june 2021

d) Virtual power seminar on Startup Avenues, dtd 11September, 2021

e) One Week Online Faculty development programme on Module Learning Management System

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organise webinars of Intellectual Property Right	Organised
To organise workshop on Yoga	Organised
To organise Faculty development programme	Organised
To organise Virtual power seminar on Startup Avenues	Organised
To prepare Academic calendar	Prepared

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	29/01/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. DILIP DAS
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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.northgauhaticollege.in/upload/acalendar/NGC%20Academic%20Calendar%202020-21.pdf				
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Cycle 2	B	2.29	2016	19/02/2016	19/02/2021
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
North Gauhati College	Free Admission	DHE	2021	5268995	
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• Upload latest notification of formation of IQAC			View File		
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To prepare Academic calender	Prepared	

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	29/01/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	28/02/2022
15. Multidisciplinary / interdisciplinary	
<p>North Gauhati College is affiliated under Gauhati University and College is bound to follow the curriculum prescribed by the university. In this connection the College has limited scope to run multidisciplinary or interdisciplinary courses for its students. Therefore, if the university permits in the future college may plan to start some interdisciplinary value added courses.</p>	
16. Academic bank of credits (ABC):	
<p>North Gauhati College is affiliated to Gauhati University therefore the credit earned by the students is counted according to university norms where the affiliating university is registered under National Academic Depository (NAD).</p>	
17. Skill development:	
<p>To enhance the skill based education among the students the college is planning to start skill based certificate course/value added courses, for the benefit of students and its local communities. The college is planning to run this courses in blended mode. Already the college is running some skill enhancement courses under CBCS system. The ongoing B.Voc courses may be integrated to main stream programme in the near future.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

A Centre of appropriate integration of Indian Knowledge system (IKS), may be formed by the name "Indian Ancient Knowledge Centre, North Gauhati College" pooling the resource already available in the departments. Accordingly a team will be constituted to implement the activities to be planned by the centre for fulfilling the objectives

1. To provide a stream- independent common platform for the students to learn about the rich heritage through their mentors (Lecture Series, Cultural activities activities, etc)
2. To help the students use the knowledge and skill learned in their day to day life under guidance of trained instructors on subjects such as Block designing, Metallurgy, Gemology etc.
3. To give an opportunity to the students and their mentors to add values to the existing knowledge system and encourage next generations to carry forward the process.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Regarding the focus on outcome based education, the faculties of the college has taken utmost care to fulfil all the requirements of the students. Keeping with this idea faculties are considering the points like Memory, Understanding, Application, Analysis, Evaluation and Innovation, by setting their sessional examination question paper by reflecting implementations of OBE.

To make the teachers and students aware of about the course outcome and programme outcome the IQAC of the college has taken initiative. To evaluate the course outcome and programme outcome necessary model is being developed.

20.Distance education/online education:

To focus on distance/online education, the college is planning the following strategies

- i) Already implemented programmes will be run
- ii) Existing www. etc enhanced infrastructure
- iii) Other academic credit or audit courses may be implemented.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	28
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1349
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	323
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	134
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	46
File Description	Documents
Data Template	View File
3.2	46

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1130000
4.3 Total number of computers on campus for academic purposes	53
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>North Gauhati College follows the curriculum provided by the Gauhati University. The routine committee is prepared a routine for regular and tutorial classes. For ensuring effective delivery and transaction of the curriculum, lecture method, question answer method etc. are used to discuss the theoretical portion of each subject. Laboratories are used to explain the practical portion of the syllabus. Co-curricular activities are also given equal importance for the wholesome development of students. Students are also encouraged to participate in NCC and NSS programs which help them to develop their leadership qualities. Vocational educational programs like certificate courses for basic computer, technician courses etc. are also available in the college. The faculties of the college are encouraged to participate in faculty development programs for enhancing the teaching-learning process, keeping abreast of the latest academic trends and doing justice to the curriculum. Contractual and guest lecturers are appointed for the timely completion of the syllabus. Identifying the slow and advanced learners, departments take measurable steps to meet their needs. Mentoring system is also available in the college. Continuous assessment of students through class tests, mid-term</p>	

tests and surprise tests are done by the departments. Extension activities are regularly organised for upliftment of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://northgauhaticollege.in/upload/miscellaneous/1668613452.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

North Gauhati College follows the academic calendar of Gauhati University, which is the college's affiliating university. Final Exams for all the semesters are conducted in accordance with the routine issued by the affiliating university. The Sessional Examinations of all the Honours Courses are conducted by the respective departments, and all the Regular/Honours generic Courses, compulsory and elective subjects like General English are conducted by the Examination Cell of the college. The blueprints for the Sessional Examinations are designed and implemented by the Heads of the various departments, in consultation with the other faculties of the college. In order to induce sustained development of the students, the college follows methods for continuous evaluation. The departments are at liberty to devise and maintain their own strategies for the continuous evaluation of their students. In order to be eligible for appearing in the Sessional Examinations of a given subject/paper, it is mandatory for students to attend a minimum of 75 percent of the total classes held in that particular subject/paper during the semester. Class tests, home assignments, group discussions, presentations, and viva-voce are also held from time to time in order to keep students within the radar of CIE.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.northgauhaticollege.in/upload/a-calendar/NGC%20Academic%20Calendar%202020-21.pdf

1.1.3 - Teachers of the Institution participate

D. Any 1 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

41

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

41

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Value education is imparted to students wherein they are taught the importance of core values, social values, moral, religious, and spiritual values. Students are nurtured in a way so that they become responsible members of society in the future. Concepts of peace and its importance in human life, as well as the relevance of peace education in national and international context, are also taught.

Environmental education is also a part of the curriculum. Awareness of issues like global warming, ozone depletion, environmental pollution, etc. are taught at the curriculum level. Environmentally conscious behavior is encouraged amongst the students so that they understand and implement steps in everyday life that reduce the negative impact on the environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

128

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.northgauhaticollege.in/upload/miscellaneous/1659077648.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

650

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

215

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of learning levels of the students is done at the Department-level for better effectiveness. The students are continuously evaluated not just on the basis of their scores in tests and examinations, but also on the basis of level of participation and responsiveness during class by individual teachers. From time to time, assignments on different topics are given to the students to gauge their depth of understanding of the subjects taught during class. Students are then categorized into advanced and slow learners based on their performance in all the aforementioned attributes. Once the slow learners have been identified, they are referred to their assigned mentors in the Department for weekly discussions on how to improve their performance. All efforts are made to understand if any personal issues are contributing to their slowness in capturing certain topics in class and how to overcome the odds. Tutorial and remedial classes are organized for the benefit of slow learners at their own pace. On the other hand, advanced learners are encouraged to pursue advanced topics beyond their syllabus and peer-teaching is also encouraged so that there is mutual benefit among the students during the teaching-learning process. They are also encouraged to go for internships and attend training programs whenever possible.

File Description	Documents
Link for additional Information	http://www.northgauhaticollege.in/viewalbum.php?id=34
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1349	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Effort is given by the teachers to maintain a student-friendly environment, where the students can easily interact with the teacher without any hesitation. This helps to overcome their inner fear of clearing doubts and to make healthy discussions with the teacher. In addition, teachers always follow a practical approach by taking real-life examples from day-to-day lives so that students can connect and identify with different topics in a more efficient manner. Experimental learning is always given a priority so that students can clear their concepts by hands-on learning. While this is done in the laboratory environment for most Science students, Humanities takes the approach of field-visits for the benefit of the students from time to time. Students are also encouraged to give short talks on small topics from the curriculum as well as broad topics of their own interest in front of their peers which encourages participative learning in the presence of a teacher. Tutorial classes are focussed more on problem solving skills rather than theoretical knowledge which prepares students for the competitive world as well. Moreover, students are always encouraged to participate in various extracurricular activities such as quizzes, seminars, exchange programs, industry training, etc. for their all round development.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.northgauhaticollege.in/viewalbum.php?id=31

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To provide an ideal and engaging learning environment for

students, teachers use the aid of visual tools such as powerpoint presentations to give their lectures. ICT tools such as LCD projectors and internet based platforms such as Youtube are used effectively for classroom as well as laboratory demonstrations as and when required. For sharing lecture notes, reading materials, assignments, etc., teachers frequently use online Google platform tools such as Google Drive and Google Meet as well as messengers such as Whatsapp and Telegram for quick and efficient communication with students. On a regular basis, various Webinars, career counseling sessions, motivational lectures, and other events are held online for the benefit of students who may attend even from their homes. The institute has its own online portal which was used very effectively for the teaching-learning process of all the Departments for online classes during the pandemic days. In addition, the online portal is also being used efficiently for admission of new students as well as for student support including registration and online form fill-up before examinations. The feedback facility is also available on the college website for students as well as parents which is an effective use of ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.northgauhaticollege.in/upload/miscellaneous/1659114481.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
46	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
29	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
556	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the academic calendar prepared by Gauhati University for timely conduct of examinations for all semesters. A continuous internal evaluation method is applied for internal assessment of the students. The Examination Cell oversees that transparency and robustness is maintained during such assessment. Sessional examinations are conducted during mid-semester while final examinations are conducted at the end during which teachers from all Departments are engaged in invigilation duty. The time table for all examinations are notified well in time to allow students to be adequately prepared. In addition, each Department conducts regular class tests (weekly or bi-weekly) and seminars (by students) which give the students a chance for clearing doubts as and when they arise, thus maintaining the spirit of continuous internal evaluation. Moreover, assignments form a critical part of the internal assessment for students which allows the teacher to gauge the overall learning and understanding by a student beyond the scores attained in examinations on the overall curriculum.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.northgauhaticollege.in/upload/notice/1630032654.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The results of class tests and sessional examinations are declared to the students within one week of the conduct of the particular exam. Transparency is maintained while awarding marks in the manner that the evaluated answer sheets are shown to each individual student so that they may go through the evaluated answer sheets and learn from their mistakes. If they have doubts regarding any question, the concerned subject teacher discusses with them and helps them to solve the issue. Moreover, the question papers are discussed in the class, which gives the students another chance to understand and learn from their mistakes, in case they are hesitant to directly discuss with the teacher. In case any student was unable to appear in an internal examination due to genuine unavoidable circumstances, due process is followed and the student is given another chance to either re-

appear in the examination as scheduled by the Department after consultation with the Examination Cell or in the form of additional assignments and quizzes. For grievances which cannot be sorted at the Depart level, students are referred to the Examination Cell for redressal of their grievances in a transparent, time-bound and efficient manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.northgauhaticollege.in/upload/committee/1661621947.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the beginning of each semester, the teachers discuss the overall syllabus to be covered with the students. The stated Programme and course outcomes are clearly stated at the outset of each course and are included in the syllabus prepared by Gauhati University. The same is also displayed on the college website for convenience and easy access by the students. Before starting each class, teachers first give a brief idea about the topic. The basic overall concept is summarized in a concise manner so that the students get familiar with the topic. The course outcome is also discussed in a wholesome manner so that the students realize the importance and applications of those in different areas of day-to-day life. This helps not only in an informative manner but also ignites more interest towards the subject and such that students start making individual efforts to understand the concepts of the curriculum better.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.northgauhaticollege.in/upload/courses/1651994174.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute evaluates the attainment of Program and course outcomes at the Department-level by the ability of students to perform sufficiently well in their internal assessments, e.g. scores in quizzes, class tests, presentation ability and interactions during seminars/webinars, increased enthusiasm towards learning the next topic of the subject, etc. Moreover, the student performance is used as a measure to address various issues during tutorial and remedial classes such that the outlined program and course outcomes may be achieved. Once the students graduate, their career progression is also monitored keeping in mind the particular course they have passed and whether it has influenced the student's decision to go for higher studies, look for a job, or something else. Thus, the institute keeps record of individual students' performances and their career progression with databases maintained at each Department as a means of evaluating the attainment of Programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/forms/d/e/1FAIpQLSceQwJcPAi3ONGSsYrBZZXeABFEmbboZ0Nq7dwS99Hc6Ya7oA/viewform?vc=0&c=0&w=1&flr=0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

143

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.northgauhaticollege.in/upload/miscellaneous/1661621261.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.northgauhaticollege.in/upload/sss/1641922898.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

200000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

In the year 2020-21, North Gauhati College has carried out a number of extension and outreach programmes through NSS, NCC, various academic departments and concerned cells of the college in the adopted village of Baka as well as at nearby areas of the college. Programmes such as awareness on Corona virus (Covid - 19) in nearby areas of the college, providing food items as relief to very poor families from the adopted villages during Covid lockdown period, plantation drive and campus cleaning programme on the occasion of Azadi ka Amrit Mahotsav, day long cleanliness drive programme in the adopted village of Baka under Clean India programme on the occasion of Azadi ka Amrit Mahotsav, health awareness programme and rendering of volunteer service in Covid vaccination centre by NSS unit of the college, walkathon under Fit India Movement, visit to historical monuments of North Gauhati, etc. were actively organized. Students could understand well the value of serving the society and to find out solutions to the various problems prevalent in the area. In the programmes and NSS camps etc. students participated enthusiastically. Besides academic improvement, the students, through the various extension and outreach programmes undertaken by the college, have understood their responsibility towards the community and society. They have shown significant improvement in matters of holistic development i.e. physical, mental as well as collective development.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658548705.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

564

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

North Gauhati College has well equipped facilities for teaching and learning process. Students and faculties are always encouraged to include the technological advancement for the fruitful coordination in the teaching learning process. We have observed that implementation of smart class room have significantly eased out this process. A few class rooms are equipped with LCD projectors connected with computers with LANs and our faculties

are actively using these facilities in their classes. The college has an auditorium with threehundred seat capacity, two seminar and a conference hall with seating capacity for more then 50 persons each, which helpus in running parallel session in various college activities. Being one of the oldest and prestigious college on the north bank of mighty river Brahmaputra, we have established modern laboratories to meet out the demands for imparting quality education. The college has both Science and Arts streams. Besides this B.Voc stream for vocational skill oriented coursenamey Tourism and Hospitality management is also running in this institution.

After completion of these courses students are absorbed in various Govt., Semi-Government and Private sectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658825054.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities : Cultural activities are regularly held at North Gauhati College. The college has an auditorium for organising different cultural activities like Singing, Dancing, One act play, Mime etc. The auditorium has seat capacity of around 300 persons. It is also use for other purposes like seminar, workshops, academic meetings etc.

Games and Sports: There is a UGC funded Indoor stadium in the college where various sports activity and competition takes place. The college has a volleyball court, Kabadi court a common football and cricket playground. The college has system of deputing two sports in-charges, one of them is assigned responsibilityfor monitoring minor games equipments and activities and other teacher monitors themajor games. For the maintenance of the sports structure one temporary persons is appointed

Yoga Centre : North Gauhati college always follows the maxim, "Health is wealth" and "sound mind and sound body" for maintaining proper health and fitness of the students . North Gauhati centre has a yoga centre. Yoga and meditation awareness programme is

organised in the occasion of yoga day ie 21 th june. Due to covid-19 pandemic no offline programme was held, but webinar was organised by inviting two renowned yoga expert for benefits of students, faculties and office staff of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3630000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of North Gauhati College is automated through SOUL 2.0 Library Management Software provided by the INFLIBNET Centre, Ahmedabad. The library now partially automated. Out of 24000 books 10000 books are bar-coded for quick circulation. OPAC facility is available for searching the books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.northgauhaticollege.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

155900	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
15	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The Institution has two fiber broadband connection from BSNL running at office of the Principal and at the college library with 100 MBPS data speed with a scheme of monthly unlimited data. Both the broadband connection enabled with wi-fi facility. Few departments are accessible internet with the password through wi-fi. Regular maintenance of broadband connectivity is done by local vendor.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
4.3.2 - Number of Computers	
53	

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1130000

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) For maintaining and utilizing physical, academic and support facilities i) Cleanliness of the College Campus : Two cleaners/sweepers are engaged throughout the year to maintain the

minimum standards of cleanliness in the campus ii) For Security Purpose: Two security persons are appointed throughout the year to monitor the entry and exit of persons and to keep a tab on the campus. CC Cameras have been fixed at focal points to provide maximum coverage. iii) For campus beautification services of daily wage earners are engaged. iv) The HoD are entrusted with the responsibility of looking after all aspects of the laboratories and any kind of shortcomings/repair/augmentation is to be reported to the college authority. The college engages the services of a local firm for all kinds of assistance. Further, the Laboratory Assistants/Bearers discharge their requisite supervision of the labs. v) For the maintenance of library, the Librarian is entrusted with the responsibility of looking into all aspects of the central library important matters are placed before the Administration of the College. vi) For the maintenance of ICT facilities, especially the computers and other ICT facilities engineers are called from different local firms for maintenance as and when required. vii) Classrooms are maintained properly. viii) A well maintained Play Ground is also available for the use of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

757

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.northgauhaticollege.in/upload/miscellaneous/1659168525.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The name of the students' union of North Gauhati College is known as North Gauhati College Students' Union. All the Students of the College are its members. The members of the executive body holding different portfolios are elected through the voting system following the Lyngdoh Commission guidelines and constitution of the Students' Union. North Gauhati College Students Union functions according to the provisions laid down in its constitution. The Union works together for the efficient and smooth functioning of the Institution. Activities of the Students' Union are namely the College Week, Freshmen Social, Festivals like Saraswati Puja, Viswa Karma Puja, Ganesh Puja etc. Apart from this in many national events College students participated actively. They also participated in various programmes like Cleanliness programme in and around the College campus and its neighbouring village. They also perform in active role in building public opinion and awareness, Monitoring discipline and punctuality among the students, Anti-ragging drive, Anti-tobacco drive, Publication of College Magazine etc. The students Union is structured in a very democratic way. The Secretary and the Presidents of the students union are also the members of the Executive body of the IQAC cell of the college.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1659174935.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

North Gauhati College has an alumni association with some well-known personalities of greater North Guwahati area. The registration of Alumni association has been discussed in the executive body's meeting and to complete the work, the body has given the responsibility to the secretary for communicating with competent authority. The By-Law of the alumni association is also prepared by Advocate Mr. Simanta Deka, Ex alumnus of the college.

The association gives support to the college by physically and financially, sharing knowledge with present students and help us in arranging different college programmes. Alumni also contributed for successful completion of events like college foundation day, independence day, Swarsati Puja, Yoga Day, World environmental day

etc.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1659174924.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission

North Gauhati College has embarked on a mission of making Higher Education accessible and affordable for the people of North Guwahati and its neighbouring areas. By providing quality education, skill-based education and vocational training to the youth, the college aims at fostering economic growth in the region. Besides enhancing its students' chances at employability, the college works with a mission of inducing inclusive social growth which entails aspects like making proper health care, women's empowerment, environmental sustainability and good governance achievable in North Guwahati and its adjacent areas. Not only does the college steer its students towards obtaining academic and professional degrees, but also stresses on all round development of students – physical, intellectual, moral and spiritual development.

Vision

The education system has undergone massive revamping in the recent times, concentrating more on learner-centric education. To keep pace with the changing times, North Gauhati College envisages making education inclusive and dynamic in such a way that it

caters to the diverse needs of the learners. It is the vision of the college to facilitate all round development of the students. In order to do so, the college places adequate focus not only on academic pursuits, but also on co-curricular activities and skill development.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/vision&mission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

North Gauhati college is an ideal institution in which the Governing Body plays a vital role towards the development of the college. In the decision making process the Governing Body seeks opinion from all the stakeholders of the college. When it comes to implementation of the policies of the Governing Body, the Principal ensures execution thereof through delegation to various committees and subcommittees involving faculty members, non teaching staff and student representatives depending upon the functional areas. There are a host of committees to look into various dimensions of the college. In short, all the staff members are involved in various administrative roles. Committees of the college have been given free hand to formulate their plans and decide execution strategies. Academic Committee, Budget and Finance Committee, Examination Committee, Prospectus Committee, Library Committee, Quotation Evaluation Committee, Construction Committee, Purchase Committee, Hostel Committee, etc are being involved in disseminating various activities in the College.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/vision&mission.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

North Gauhati College endeavours to deploy a Strategic/ perspective plan to continuously develop its physical and academic sides. Some such aspects of the college are as follows:

1. In the field of infrastructure college has successfully completed and inaugurated a science building with new chemistry laboratory by utilizing the fund of its own source and a Arts building funded by RUSA.
2. Involving students in creative works such as wall magazine, annual college magazine, clean India programme, awareness programme on blood donation, HIV & TB and celebration of National Girl child day as a part of Azadi ka Amrit Mahotsav etc.
3. Contributing towards maintenance of religious harmony and tolerance through programs, such as Saraswati Puja, Ganesh Puja, tribal cultural meet etc.
4. Approaching various Government funding agency like RUSA, UGC, DBT etc and public sector industry for financial assistance for augmentation of infrastructure.
5. Approaching relevant organisations, institutions for signing MoUs on academic matter like faculty exchange, students exchange etc.
6. A cleanliness programme, Health awareness programme and distribution of Mask & Sanitizer programme was held by the initiative of adopted village committee in the adopted village Baka of North Gauhati college.
7. The women cell of the college has organised a covid awareness programme in the adopted village Rahdhala.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658213892.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative etc. in which

Governing body plays vital role in controlling the college in matters of overall academic and administrative issues. The role of governing body in design and implementation of the quality policy and plans of the college is found at the top of management. Hence the top management, the Principal and the faculty work harmoniously to implement its quality. All plans and quality policies are designed by various committees of the college. The Principal is the secretary of the college with financial responsibility. The senior most faculty is appointed as the Vice-Principal who is empowered by the authority to take up the academic leadership which he exercises by monitoring academic matters such as class routine, academic calendar, class activity etc. The HoDs are entrusted to allocate academic duties like taking classes, conducting examinations etc to other faculty members of the department. The appointment of staff strictly follows UGC and DHE, Assam guidelines. The HoDs and the faculty members hold regular discussions on various issues relating to students development.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.northgauhaticollege.in/upload/miscellaneous/1658220520.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff :Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff. Yoga Camp are organised for the teaching staff. Faculty appoint prior to 2004 are eligible to pension benefit on retirement. Faculty appointed after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring faculty as per university norms. Leave to teaching staff is given as per UGC guide line and Government of Assam. North Gauhati College co-operative society is another welfare measure for the teaching staff.

For Non-teaching Staff :For non teaching staff Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff. Non teaching staff appointed prior to 2004 are eligible to pension benefit on retirement. Similarly appointed after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring non teaching staff as per Assam Government norms. Leave to non-teaching staff is given as per Government of Assam rule. North Gauhati College co-operative society is another welfare measure for the non - teaching staff.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658160529.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

20650

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teachers has been done through IQAC cell of the college. The respective HoD personally records the performance of the departmental faculty members and it is used by HoDs and the Principal when a teacher applies for promotion from one stage to another stage under CAS. In this respect the coordinator of IQAC verifies and validates the score of Academic Performance Indicator (API). After this it is placed in the departmental promotion committee (DPC) in which committee member is forwarded by Honorable Vice Cancellor of Gauhati University. The report of DPC is placed before the governing body for approval, then the file sent to Director of higher education department, Govt. of Assam for issue of promotion order.

For non-teaching staff initially the Principal takes appraisal measure of the staff who seek for the promotion. Then this appraisal measure is placed before the governing body for approval and then the file is sent to Director of higher education department, Govt. of Assam for issue of promotion order.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658549092.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

North Gauhati College has completed financial audit on regular basis over the years by Director of Audit, Govt. of Assam. The financial audit for the session 2020-2021 is yet to be done. The Audit objections are discussed in the governing body meeting of the college and necessary steps are taken as per recommendation of audit officers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

49500/

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

North Gauhati College has adopted the following strategies for mobilization of funds and the optimal utilization of resources.

1. The college makes optimal utilization of its resources such as class rooms, laboratories, auditorium, hostel, play ground, pond etc. by accommodating optimal number of users i.e. its stakeholders particularly students and teachers and some times lets out these facilities on rent to even neighbouring communities. A testimony to this fact that some times the college has allowed some Govt. department to conduct recruitment related

examinations in the college premises.

2. Approaching various Government funding agencies like RUSA, UGC etc. and public sector agencies like Emami, IOCL, Bajaj etc. for mobilization of fund for its infrastructure development.

3. The college charges various fees through which a considerable fund is generated in each and every year and they are-admission, tuition, examination, certificate fees and other fees from students.

4. The college receives donation from well-wisher, alumni etc. towards its infrastructure development.

5. Faculties are asked to submit major and minor research project for funding of government and non-government organizations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of North Gauhati College is working on different quality based issues like formulation of academic calendar and maintenance of academic activities as per the calendar. In the Covid -19 pandemic IQAC made lot of discussion with the authority regarding introduction of online platform to run classes via online mode. Initiatives were taken and finally college implemented online mode classes for all honours course and regular course students.

In addition to above IQAC has successfully completed following FDP /RC/OC in the year 2020-2021, as a part of professional development of the teachers.

1. Week Online Faculty Development Program: MOODLE LEARNING MANAGEMENT SYSTEM organized by IQAC, NGC in association with Spoken Tutorial, IIT Bombay.

2. Virtual Power Seminar: Startup Avenues organized by Career Counselling Cell, NGC in association with IQAC, NGC.

3. One Day Workshop on Academic and Administrative Audit organized by IQAC, NGC

4. IQAC, NGC in collaboration with Institute for Capacity Building & Technology (ICT) Academy, Guwahati organized a Virtual Power Seminar: Expectations of Industry in Post Pandemic Scenario and Managing Stress etc.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658548835.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Assignment based assessment: In the covid 19 pandemic it was very difficult to implement teaching methodologies for all the students. Due to the creation of new online platform it was possible to take classes but the technical issues like electricity, internet speed etc. and environmental problems cannot be ignored. After reviewing all the factors affecting in smooth conduct of online classes, IQAC decided to give emphasis on assignments as a method of internal assessment.

Tutorial Class: To set a new benchmark in teaching learning and evaluation, all the faculty members take extra classes in the name of tutorial for the students. It is found to be very effective for all the students as the class is specifically designed to clear the doubts of the students. Students are getting additional information and understanding the syllabus oriented topics as well.

As the college follows CBCS syllabus, therefore the course outcome and the programme outcomes are thoroughly discussed with the department for proper implementation.

Every faculty has been made mentor for a group of students so that they can directly consult with the concerned faculty for their problem relating to academic as well as personal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.northgauhaticollege.in/upload/miscellaneous/1661621261.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution focuses in raising awareness of gender equality concerns. The institution has committees such as Anti - Ragging Committee, Students Grievance Committee, Sexual harassment Cell and Women cell, which are on heels to provide quick relief to the students and to ensure the maintenance of decent and moral atmosphere within the campus.

(a) Safety and Security:

A well-trained lady as a mentor and a lady faculty member as a warden are appointed to the Girls Hostel in the campus. Awareness campaigns on women safety and gender sensitivity by Women Cell, NSS and NCC student volunteer is carried out.

(b) Counseling:

The college has "Mentor-mentee Cell" to provide students emotional and instrumental support, guidance and encouragement. The assigned faculty members counsel the students during mentoring regarding academic performance, career plans and personal issues.

(c) Common Rooms:

Girls common room and rest rooms are provided separately in the college campus with required facilities to meet to their personal needs.

(d) Day care center for young children:

The Day Care centre is available to provide day care facilities to the children of age group of 6 months to 6 years of the teaching as well as non-teaching staff .

File Description	Documents
Annual gender sensitization action plan	http://www.northgauhaticollege.in/upload/miscellaneous/1659203105.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.northgauhaticollege.in/upload/miscellaneous/1659163392.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3: Management of degradable and non-degradable waste:

The institution facilitates several techniques for the management of degradable and non-degradable waste so as to reduce, reuse and recycle the waste.

1. Solid waste management: For this, different dustbins have been placed at different departments to ensure that solid waste is segregated at the source. The institution has opted for paperless concept by digitization of almost all office procedures.
2. Liquid waste management: The waste water is tested for certain characteristics like Total Dissolved Solid (TDS), pH, hardness on regular intervals through Green Audit.
3. Biomedical waste management: Safe disposal of the waste is adopted to reduce its adverse effect on human, animal health and aesthetics.
4. E-waste management: Electronic gadgets are repaired for minor defects by technicians to ensure its optimum utilization. E-waste equipments which cannot be reused or recycled are collected, stored and disposed off annually.
5. Waste recycling system: Paper waste is sold out to vendors monthly for its recycling in paper industry.
6. Hazardous chemicals and radioactive waste management: Some of the chemical waste mixtures generated from Chemistry laboratory such as heavy metals solutions, corrosive liquid wastes, and organic solvent wastes are allowed to make their way to low lying areas.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://www.northgauhaticollege.in/upload/miscellaneous/1659163392.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution organizes and conducts several activities to build

and provide an inclusive environment for ethical, cultural, communal socioeconomic and spiritual values among the students and staff. Commemorative days are celebrated on the college campus to generate the feeling of oneness and also to bring tolerance and social harmony. Birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sarvepalli Radhakrishnan, etc. are observed with great fervour. Cultural and regional festivals, like, General fresher's party, Tribal fresher's party, Teachersday, Orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day; festivals like Ganesh puja, Swarasati puja etc. are jointly celebrated in the college campus. In the college there are many students belonging to different caste, religion and regions that study together without any discrimination. Motivational lectures of eminent persons are arranged for the personality development of the students and also to make them responsible citizens by making them aware of the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college apart from imparting professional legal education, inculcates a feeling of oneness among the students through various practices and programs. Faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day religiously. Students are engaged in various activities such as, plantation and cleanliness drive, health awareness, blood donation, etc. The Faculty members of all departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. Organizing Annual Competitions on various contemporary legal issues have widened their cognitive space. The institution holds the credit in organizing various forms of legal aid and

legal awareness camps to recognize the roles and responsibilities as an individual level.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International commemorative days, events and festivals enthusiastically every year. All teaching, non-teaching staffs and students gather in the college to celebrate these days. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them

to know about different cultures. Republic day on 26th January, Independence Day on 15th August, Gandhi Jayanti on 2nd October, World environment day on 5th June, Women's Day on 8th March, International Yoga Day on 21st June, NSS day on 24th September, Teachers day on 5th September to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan and many other events and festivals such as Saraswati Puja, Ganesh Puja, Ratnajyoti memorial, etc are celebrated in the college with great enthusiasm and pride every year. The college practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice 1: "Peer Teaching"
2. Objectives of the Practice: This practice aims to foster more personalized learning which will lead to higher academic performance.
3. The Context: The advanced learners can motivate the slow learners to come forward voluntarily to teach the peers.
4. The Practice: The different departments of the college organize peer-to-peer learning in regular basis in the college.
5. Evidence of Success: Results of the students has showed that, Peer teaching among the students is much more effective than the conventional approach to learning.
6. Problems Encountered and Resources Required: Since the students have to prepare themselves for the class thoroughly, they may show their reluctance to accept the task.

1. Title of the Best Practice 2 : "Vermicomposting"
2. Objectives of the Practice: This aims to convert organic waste into compost thereby achieving sustainable organic waste management.
3. The Context: Lots of organic waste are generated in the college campus such as garden waste, kitchen waste, cowdungs, etc. vermicomposting practice has been initiated for such organic waste management.
4. The Practice: For the purpose of vermicomposting, 4 PVC drums (160 lts each) were filled with organic waste from time to time. Earthworms, procured from nearby venture were introduced at a proper time.
5. Evidence of Success: The compost formed are used in the college campus garden to enrich the soil. It has also helped the students in providing skill to manage organic waste.
6. Problems Encountered and Resources Required: Maintenance and protection of the earthworms during rainy and summer seasons.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

North Gauhati College which is one of the premier institute of higher education of north bank of mighty river Brahmaputra was established in 1962 with a vision to provide higher education to young generation of greater North Guwahati area by motivating them and providing exposure based on their talents and qualities, which eventually would help in unfolding their potentialities through curricular and extra-curricular activities. As the institution is situated in rural based area, its primary focus is in providing higher education to the young generation of the locality. Students belonging to below poverty line category are given free admission as per the direction of Govt. norms. The college also encourages its students to actively participate in various literary, sports,

cultural as well as other extension activities. As the college is situated in rural area, housing different ethnic communities and varied religions, it enjoys the benefit of dealing a group of students with diverse background. This atmosphere in the college facilitates exchange of knowledge & culture among the students and helps in the growth of an holistic atmosphere in the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college has planning to work in following field for the next year

- 1) To organise the job fair for the students and alumni of the college.
- 2) To organise the workshop on 'e-governance and e-resource'
- 3) To organise a weekend programme in the adopted village.
- 4) To organise the departmental webinar.